NON-KEY DECISION TAKEN BY AN OFFICER UNDER DELEGATED AUTHORITY

This form should be used to record and publish **non key delegated executive decisions**. Guidance is available on the intranet or from the democratic services team 0208 545 3616.

1.   Subject

Travellers' site – review of weekly licence fee

2.   Reason for exemption (if any)

3.   Decision maker

John Morgan, Executive Director of Adult Social Care, Integrated Care & Public Health

4.   Date of Decision

10/02/2023

5.   Decision

That the weekly licence fee for the rental of a pitch on the council's travellers' site be increased by 7% from 3rd April 2023

6.   Reason for decision

Under the management agreement with Clarion Housing the council has an obligation to set the weekly licence fee and must review this at least annually, based on a recommendation from Clarion Housing. Clarion Housing recommends an increase of 7%, this being the standard increase for Clarion Housing homes generally and is in compliance with the government's formula for rent setting of 7%.

7.   Alternative options considered and why rejected

Different levels of increase were rejected as not being in accordance with the management agreement and of no benefit to the council or the residents

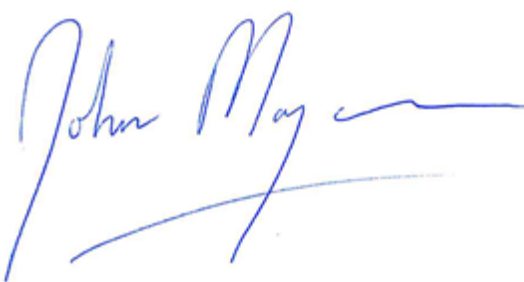**8.   Documents relied on**

Report to John Morgan, Executive Director of Adult Social Care, Integrated Care & Public Health dated 9th February 2023

9.   Declarations of Interest

If the decision maker has an interest it must be declared. Not all interests will preclude the decision maker from proceeding but failing to declare an interest could be a breach of the Staff Code of Conduct. Check with the Monitoring Officer for further advice. (Constitution Part 5B paragraph 7)

None

10.   Signature

11.   Publication of this decision and call in provision

Send this form and any documents listed in section 8 to democratic.services@merton.gov.uk for publication. Publication will take place within two days. The call-in deadline will be at Noon on the third working day following publication.

IMPORTANT – this decision should not be implemented until the call-in period has elapsed.